

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION
Regular Public Meeting Minutes – Virtual Meeting 7:00 p.m.
Tuesday, September 22, 2020

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

Mr. Waters called the meeting to order at 7:00 p.m.

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

The pledge of allegiance was be led by Mr. Waters

The Following Members of the Board of Education were Present:

| | | |
|---------------|-----------------|------------------------------|
| Mrs. Angelo | Mrs. Cavanaugh | Mrs. Gassman |
| Mr. Kramer | Mr. Pringle | Mr. Riley |
| Mrs. Scullion | Mrs. Skellinger | Mr. Waters (left at 7:19 pm) |

Also on Attendance:

| | |
|--------------------|---|
| Dr. Frank Alfano, | Interim Superintendent |
| Corey Lowell, | School Business Administrator/Board Secretary |
| Viola Lordi, Esq., | Board Attorney |

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

PUBLIC COMMENTS:

None

APPROVAL OF MINUTES

| | |
|-----------------|------------------------|
| August 18, 2020 | Workshop Meeting |
| August 18, 2020 | Executive Meeting |
| August 25, 2020 | Regular Public Meeting |
| August 25, 2020 | Executive Meeting |

Motion offered for August 18, 2020 by Mr. Kramer and seconded by Mr. Riley was approved by a roll call vote of 8/0/1 with Mr. Riley abstaining.

Motion offered for August 25, 2020 by Mr. Kramer and seconded by Mr. Riley was approved by a roll call vote of 8/0/1 with Mrs. Gassman abstaining.

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-8

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of the Superintendent, the 2020-2021 Professional Development Plan.
2. Move to approve, upon the recommendation of the Superintendent, the revised cost for Student ID #5969246672 to attend Harbor School for 210 days (including ESY) July 6, 2020 to June 22, 2021. Tuition: \$70,734.00 and instructional aide \$33,600.00 as per the IEP.
3. Move to approve, upon the recommendation of the Superintendent, the placement of Student ID #2103962448 per the IEP to attend a Special Class program at Wall Township Schools effective September 16, 2020 to June 23, 2021 cost of \$36,000 plus additional charges for related services. Transportation will be provided at parental expense.
4. Move to approve, upon the recommendation of the Superintendent, for transfer student Student ID #1823324896 to attend Coastal Learning Center, Howell from September 8, 2020 to June 22, 2021 at the tuition rate of \$56,966.40 (184 days) as per the IEP. Transportation will be provided through Shore Regional at the lowest bid rate.
5. Move to approve, upon the recommendation of the Superintendent, that Student ID #6364134357 be provided with a bus aide as per the IEP on bus run #23 effective September 8, 2020 until June 18, 2021.
6. Move to retroactively approve, upon the recommendation of the Superintendent, Dr. Richard Reutter, as the Medical Examiner/Physician from September 1, 2020 – December 31, 2020 at a rate of \$1,750 (\$3,500 yearly stipend).

7. Move to approve, upon the recommendation of the Superintendent, the fiscal year 2020 Memorandum of Understanding Between the Title III Consortium Fiscal Agent (Eatontown Public Schools) and Member Districts of which West Long Branch is one.
8. Move to approve, the following personnel to provide after school basic skills instruction, to be funded out of the Elementary and Secondary Education Act Title I Part A grant for fiscal year 2021, at a rate of \$48.00* per hour, not to exceed the total program budget of \$48,000 for salaries and related FICA (*salary to be determined pending completion of negotiations between the West Long Branch School District Board of Education and the West Long Branch Education Association):

| | |
|----------------|--------------------|
| Lou Castagno | Michelle Sperling |
| Tracy Gironda | Meghan Turner |
| Joan Maiorella | Felicia Tvrdik |
| Karen Sandoz | Stephanie Visconti |
| Kelly Shine | Zoie Weiner |

Motion offered by Mrs. Cavanaugh and seconded by Mr. Pringle was approved by a roll call vote of 9/0.

FINANCE RESOLUTIONS 1-5

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. BE IT RESOLVED, that the Bills and Claims List for August 2020 and September 2020 be approved and

| | |
|------------------------------------|--------------|
| Bills & Claims Fund 10 (August) | \$ 31,055.16 |
| DCRP (August) | \$ 144.59 |
| Bills & Claims Fund 10 (September) | \$446,807.76 |
| Bills & Claims Fund 20 (September) | \$ 39,641.38 |

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. BE IT RESOLVED, that the following financial reports be approved:
 - Report of the Board Secretary /Treasurer Dated:

July 31, 2020

- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

July (attached)

- Monthly Budgetary Line Item Status Certification:

BE IT RESOLVED, that the Board Secretary for the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of July 31, 2020, that no line item account has encumbrances, and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

BE IT FURTHER RESOLVED, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

3. **BE IT RESOLVED**, that the Board of Education approve to cancel all outstanding warrants in the general account as of July 1, 2020 for a total of \$9,153.00 for 2018-2019 checks.
4. Move to retroactively approve, upon the recommendation of the Superintendent, a transportation jointure agreement with the Township of Ocean School District for Student ID# 5969246672 attending the Harbor School at a cost of \$2,277.00 from July 15, 2020 through August 14, 2020.
5. **BE IT RESOLVED**, this is a modified Addendum to an Agreement between ESS Northeast, LLC, a Delaware limited liability company (the "Company") located at 800 North Kings Highway, Suite 405, Cherry Hill, New Jersey 08034 and the West Long Branch Public School District (hereinafter referred to as "LEA" for Local Education Agency).

WHEREAS, the LEA and the Company entered into a modified Agreement whereby Company is to provide substitute staffing to fill positions at the request of the District for a period ending June 30, 2020;

WHEREAS, LEA and Company are desirous of extending the term of the Agreement through June 30, 2021 with the provisions set forth below;

NOW THEREFORE, be it agreed between the parties, as follows:

1. The Term of the modified Agreement, as reflected in Paragraph 7, is hereby extended from September 1, 2020 through June 30, 2021;
2. Effective September 1, 2020, Addendum "A" to the Agreement, Pricing, is amended as per the attached revised Addendum "A";

3. This Agreement will automatically renew for additional one (1) year periods unless either party provides written notice of termination at least ninety days prior to the end of the fiscal school year.
4. Except as specifically and explicitly set forth herein, all other terms of the Agreement shall remain in full force and effect.

Motion 1 offered by Mr. Kramer and seconded by Mrs. Gassman was approved by a roll call vote of 8/0/1 with Mr. Riley abstaining on PO 20-00697.

Motions 2-5 offered by Mr. Kramer and seconded by Mrs. Gassman were approved by a roll call vote of 9/0.

PERSONNEL RESOLUTIONS 1-4

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon

1. Move to retroactively approve, upon the recommendation of the Superintendent, the employment of Sarah Rice, as a BME Special Education Teacher, from September 1, 2020 through June 30, 2021 at the salary of \$54,495* MA Step A, pending review of Criminal History and completion of additional review required by law and receipt of other applicable documents. Ms. Rice possesses a NJ Certificate of Eligibility for the following endorsements: Teacher of Students with Disabilities, and Elementary School Teacher Grades K-6. (*salary to be determined pending completion of negotiations between the West Long Branch School District Board of Education and the West Long Branch Education Association).
2. Move to retroactively approve, upon the recommendation of the Superintendent, the employment of Zoie Weiner as a Long Term BME Special Education Teacher, beginning on September 1, 2020, through June 30, 2021, at the salary of \$54,495* MA Step A, pending review of Criminal History, and completion of additional review required by law and receipt of other applicable documents. Ms. Weiner possesses a NJ Certificate of Eligibility with Advanced Standing for the following endorsements: Teacher of Students with Disabilities, and Elementary School Teacher Grades K-6. (*salary to be determined pending completion of negotiations between the West Long Branch School District Board of Education and the West Long Branch Education Association).
3. Move to accept, upon the recommendation of the Superintendent, the retirement of Roger Gilbert, School Psychologist, effective November 1, 2020 with regrets.
4. Move to accept, upon the recommendation of the Superintendent, the resignation of Julie Blessing, BME Aide, effective October 1, 2020 with regrets.

Motion offered by Mr. Riley and seconded by Mr. Pringle was approved by a roll call vote of 9/0.

POLICY RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. **WHEREAS**, the plan to reopen schools for the 2020-2021 school year includes, to the extent possible and within the confines as dictated by the District's buildings and facilities, the health, safety, and "Leadership and Planning" measures identified as "Anticipated Minimum Standards" (minimum standards) in the Department of Education's *The Road Back, Restart and Recovery Plan for Education*; and

WHEREAS, the District's plan, to the extent possible will implement those minimum standards as outlined in the District's reopening plan; and

WHEREAS, the District's plan, to the extent possible, will adhere to the directives of the Governor and the Department of Education of the State of New Jersey regarding the reopening of schools for 2020-2021; and

NOW, BE IT RESOLVED, that the Board has considered the above and, upon the recommendation of the Superintendent, approves the submission of the District's plan for reopening schools for the 2020-2021 school year to the Department of Education.

2. Move to accept, upon the recommendation of the Superintendent, the below policies submitted for first reading:

Revise/Review

6171.2 Gifted and Talented

Motion offered by Mrs. Cavanaugh and seconded by Mrs. Scullion was approved by a roll call vote of 9/0.

SUPERINTENDENT'S MONTHLY REPORTS 1-5

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to approve, upon the recommendation of Superintendent, the following report of the Fire and Evacuation drills conducted during the month of August 2020:

| | | |
|----------------------|---|---|
| School: | Betty McElmon Elementary | Frank Antonides School |
| Date | 1. 6th 9:58 AM – 10:00 AM | 1. 6th 9:58 AM – 10:00 AM |
| Type of Drill | 1. FIRE DRILL | 1. FIRE DRILL |

Regular Public Meeting Minutes September 22, 2020

2. Move to accept, upon the recommendation of the Superintendent, the Paraprofessional Staff Statement of Assurance 2020-2021 pursuant to N.J.A.C. 6A:32-4.2.
3. Move to approve, upon the recommendation of the Superintendent, the School Nursing Services Plan for the 2020-2021 school year.
4. Move to approve, upon the recommendation of the Superintendent, the Academically Talented (Gifted & Talented) program.
5. Move to approve, upon the recommendation of the Superintendent, the Uniform State Memorandum of Agreement for the 2020-2021 school year between the West Long Branch Board of Education and the West Long Branch Police Department with additions or changes to the agreement as discussed by the Regional Security Director and Police Chief on September 21, 2020.

Motions 1-3 & 5 offered by Mrs. Gassman and seconded by Mrs. Cavanaugh were approved by a roll call vote of 9/0.

Motion 4 offered by Mrs. Gassman and seconded by Mrs. Cavanaugh was approved by a roll call vote of 8/0/1 with Mrs. Skellinger abstaining.

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA

Foundation

_____ **Meaghan Cavanaugh**

PTA

Christine Skellinger

Borough of West Long Branch Liaison

Mary Gassman

Business Administrator/Board Secretary

Corey Lowell

Interim Superintendent Comments

Dr. Frank Alfano

PUBLIC COMMENTS:

None

EXECUTIVE SESSION

In compliance with the “Sunshine Law” N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of our meeting.

The discussion to be held in closed session will be about: **Personnel**

MOTION TO OPEN EXECUTIVE SESSION

Motion offered by Mr. Pringle and seconded by Mrs. Cavanaugh was approved by a roll call vote of 9/0 at 7:19 p.m.

Mr. Waters left at 7:19 p.m.

MOTION TO ADJOURN EXECUTIVE SESSION

Motion offered by Mr. Riley and seconded by Mr. Pringle was approved by a roll call vote of 8/0 at 8:09 p.m.

MOTION TO ADJOURN

Motion offered by Mr. Pringle and seconded by Mr. Riley was approved by a roll call vote of 8/0 at 8:09 p.m.

Respectfully Submitted,

Corey Lowell
School Business Administrator/Board Secretary